



CITY OF NEWFOLDEN

PO Box 188
145 East First Street
Newfolden, MN 56738
(218) 874-7135 Phone
(218) 874-7136 Fax
newfolden@wiktel.com
www.ci.newfolden.mn.us

Mayor: Lori Warne * City Administrator: Tammy Hansen

Minutes

February 21, 2023

The meeting of the Newfolden City Council was called to order by Mayor Lori Warne at 7:00 PM on Monday, February 21, 2023.

Present: Darin Jacobson Lori Warne Mark Augustine Melissa Bjorgaard
Absent: Adam Gast

- 1) *Motion by Councilmember Augustine to approve the February 21st agenda. Motion seconded by Councilmember Jacobson and carried.*
- 2) *Motion by Councilmember Bjorgaard to approve the February 21st Consent Agenda. Motion seconded by Councilmember Augustine and carried.*
- 3) Committee Reports:
 - a. Fire Department:
 - b. Park and Recreation:
 - c. Infrastructure:
 - d. Budget:
 - e. Public Works:
- 4) *Motion by Councilmember Jacobson to authorize the timely submission of payments to the MSTRWD and reimbursement requests to MNDOT, as invoices are received. Complete invoicing and supporting documentation will be reviewed in the subsequent consent agenda. Motion by Councilmember Bjorgaard and carried.*
- 5) *Motion by Councilmember Augustine to approve a request to hang banners of the 2023 MCC graduating class on downtown street poles. The senior class representatives will install the banners and the City of Newfolden will remove the banners during preparations for Flag Day. Motion seconded by Councilmember Jacobson and carried.*
- 6) *Motion by Councilmember Bjorgaard to approve the formal submission of a Request to Release Funds from the MN Small Cities Development Grant. Motion seconded by Councilmember Augustine and carried.*
- 7) The Council reviewed a complaint submitted by Lori Tanton to the MN Attorney General's office regarding the method used for water billing at the Newfolden Community Homes. City Attorney, Don Aandal, has re-confirmed that the billing structure in question is legal and appropriate. The council reviewed Don Aandal's reply to the Office of the Attorney General. No other action was taken.

- 8) The Council discussed the proposal of a retainer for City Attorney, Rokke, Aandal, and Associates, of \$500 per month. The council agreed to move forward with a written agreement and asked for clarification regarding what services are included within the retainer fee and what types of services would constitute additional charges.
- 9) *Motion by Councilmember Jacobson to approve the 2023 mosquito contract with Airborne Vector Control, along with a \$1.00 increase to the Mosquito Fee, per spray, per account. 2023 Mosquito Fee will be \$7.50. Motion seconded by Councilmember Bjorgaard and carried.*
- 10) *Motion by Councilmember Augustine to approve and recognize Juneteenth as an official holiday as adopted by Federal and State legislators. The Employee Holiday Policy will be updated to include this holiday. Motion seconded by Councilmember Bjorgaard and carried.*
- 11) *Mayor Warne closed out the in-active Home For The Holidays checking account. Motion by Councilmember Bjorgaard to approve the donation of \$123.78 to the American Legion for their Santa Day activities. Motion seconded by Councilmember Jacobson and carried.*
- 12) *Motion by Councilmember Augustine to approve the submitted claims and timesheets. Motion seconded by Councilmember Jacobson and carried.*
- 13) *Motion by Councilmember Jacobson to adjourn the meeting at 8:00pm. Second by Councilmember Bjorgaard.*

Lori Warne
Mayor

Tammy Hansen
City Administrator

