



CITY OF NEWFOLDEN

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Mayor: Lori Warne * City Administrator: Tammy Hansen

Minutes

May 20, 2024

The meeting of the Newfolden City Council was called to order by Mayor Lori Warne at 7:00 PM on Monday, May 20, 2024.

Present: Darin Jacobson Lori Warne Adam Gast Melissa Bjorgaard
Absent: Mark Augustine

- 1) *Motion by Councilmember Gast to approve the May 20th agenda. Motion seconded by Councilmember Jacobson and carried.*
- 2) *Motion by Councilmember Bjorgaard to approve the May 20th Consent Agenda as presented. Motion seconded by Councilmember Gast and carried.*
- 3) Committee Reports:
 - a. Fire Department:
 - a. Park and Recreation:
 - b. Infrastructure:
 - c. Budget:
 - d. Public Works:
- 4) *Motion by Councilmember Jacobson to approve Resolution 05202024 - Placing the Question of Sunday Liquor on the August 13th, 2024 Election Ballot. Motion seconded by Councilmember Gast and carried.*
- 5) *Motion by Councilmember Jacobson to approve the 2023 audit report as presented by Marit Martell of Hoffman, Phillip, and Martel. Motion seconded by Councilmember Bjorgaard and carried. No findings were noted and the City is in good financial standing.*
- 6) A review of design ideas for a commercially installed, ADA accessible ramp and outdoor seating space for the South side exits of the community center. The council is in agreement with working toward a design concept. They have requested the opportunity to provide a final review and approval. Project is funded through a one-time grant to the Living At Home Block Nurse Program.
- 7) Motion by Councilmember Jacobson to approve a service update and the burying of electric service lines that cross the alley between West Second Street and Main Street and feed two residences on West Second Street. Motion seconded by Councilmember Bjorgaard and carried. Northwest Electric will complete this work.

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- 8) The council discussed the operations of the bulk water station located on the east side of the Fertilizer Plant. This service is based on the honor system. There is a loss each year with some users failing to pay for their consumption. Motion by Councilmember Gast to approve a lock-system on the station. Users will be required to pay a \$100 deposit for a seasonal key. This is refunded with end-of-the-year payment for water consumption and the return of the key. Also approved is the purchase of a trail camera for additional monitoring. Permit forms and keys will be available at the City Office, with Jason Bring, and at the Fertilizer Plant office. Motion seconded by Councilmember Bjorgaard and carried.
- 9) *Motion by Councilmember Gast to approve the submitted claims and timesheets. Motion seconded by Councilmember Bjorgaard and carried.*
- 10) *Motion by Councilmember Jacobson to adjourn the meeting at 8:00pm. Second by Councilmember Gast and carried.*

Lori Warne
Mayor

Tammy Hansen
City Administrator

