

# Newfolden Zoning Permit Application

**Check Type of Application:**  Zoning Permit  Conditional Use Permit

Variance  Zoning Amendment  Home Occupation  Subdivision

**When do I need to make a Building and Zoning application?**

Zoning permit - When you are constructing a new structure, altering an existing structure, adding an addition to an existing structure, or moving a structure where zoning permit fees apply. \$15.00 Permit application Fee.

Conditional Use Permit - When your intended use falls under a Conditional Use for the Zoning District of the property as outlined in the Newfolden City Zoning Ordinance. \$350.00 Permit Application Fee.

Variance - When your property use requires an exception to the requirements outlined in the Newfolden City Zoning Ordinance. This includes any use not specifically listed as a permitted use or a conditional use. \$350.00 Permit Application Fee.

Zoning Amendment - When you would like to have your property and/or other property re-zoned from one zoning district to another. \$350.00 Permit Application Fee.

Home Occupation - When you are running a business in your home which employs only family members. Employing non-family members requires a conditional use permit. \$15.00 Permit Application Fee.

**Applicant Information (Please Print):**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Fee Included: \$ \_\_\_\_\_  CASH -OR-  CHECK \$ \_\_\_\_\_

The City Clerk will check all the required items listed on the back of this form.

**Project Information:**

1. What is the nature of the proposed construction or addition and the present and/or proposed use of the land or any structure on the premises? (Please Describe on Back)
  
2. Have all applicable floodplain or shore-land regulations been cleared? (Please Describe on Back)

**Signature of Applicant:** \_\_\_\_\_ Date \_\_\_\_\_

Approved by:

City Clerk \_\_\_\_\_ Date: \_\_\_\_\_ Mayor: \_\_\_\_\_ Date: \_\_\_\_\_

## Site Plan

The City Clerk will check the box in front of all items that apply to your request. Information may be provided on this page or attached pages.

### Site Plan

- Legal description and lot size of the proposed development.
  
- The location of, distance to and size of adjoining boundary lines, drainage systems, roadways, public utilities, residential properties, lagoons, kennels, recreational areas, sensitive natural areas, racing facilities, feedlots, parking lots, principal buildings, accessory uses, storage areas, required buffers, existing improvements, and easements.
  
- Location and size of access to streets.
  
- Landscaping and elevation plans.
  
- Stages and timing of development program.
  
- Such other information as may be requested by the governing body. (Items may include drawings, engineering reports, land surveys, etc.)  
City Clerk should list below:

**Submit plans / drawings of work to be completed-include set-back measurements and other relevant measurements:**